

HANCOCK CENTRAL SCHOOL  
 Board of Education  
 Hancock, New York

July 9, 2018

REGULAR MEETING

Board Room

|   |  |
|---|--|
| <p>President Whitt called the Regular meeting of the Board of Education to order at 7:00 PM.</p>  | <p>Call to order</p>                         |
| <p>Members Present: Christopher Geer, Sr., Todd Jacobs, Rebecca Smith, Terry Whitt<br/>                 Absent: Gene Homer</p>  | <p>Roll Call</p>                             |
| <p>Others: Superintendent Terrance Dougherty, Wayne Highlands Representative Lothar Holbert and Clerk Sharon Drumm<br/>                 Absent: PreK-12 Principal Lori Asquith</p>  | <p>Others</p>                                |
| <p>Visitors: Sarah Geer</p>   | <p>Visitors</p>                              |
| <p>There were no presentations at the meeting.</p>  |  |
| <p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:<br/>                 BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the following Consent Agenda resolutions:</p>   | <p>Consent Agenda Items</p>                  |
| <p>1) Approve the Regular and Executive meeting minutes of June 25, 2018.</p>   | <p>June 25, 2018 Meeting Minutes</p>         |
| <p>2) Approve the Special Meeting minutes of June 29, 2018.</p>   | <p>June 29, 2018 Special Meeting Minutes</p> |
| <p>3) Approved for payment the following bills for the period ending June 29, 2018:<br/>                 GENERAL FUND:<br/>                 Warrant #A-14 -- \$101,985.43<br/><br/>                 TRUST &amp; AGENCY FUND:<br/>                 Warrant #TA-32 -- \$35,188.26<br/><br/>                 SCHOOL LUNCH FUND:<br/>                 Warrant #C-12 -- \$2,147.03<br/><br/>                 SPECIAL AID FUND:<br/>                 Warrant #F-12 -- \$14,795.37</p> | <p>Payment of Bills</p>                      |

DATE: July 9, 2018

NAME

ADDRESS

ORGANIZATION  
REPRESENTED

IF YOU WISH TO ADDRESS  
THE BOARD, YOU MUST  
INDICATE SO BY SIGNING YES

4) Approved the recommendations of the Hancock Central School District Internal Claims Auditor for the period ending June 29, 2018.

Yes 4; No 0 – Motion Carried

Jacobs moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following:  
 BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint the following as non-certified substitute teachers for school year 2018-2019 at the rate of \$75/day.

- |                  |                  |                  |
|------------------|------------------|------------------|
| Courtney Brock   | Bailey Cable     | Sage Evanitsky   |
| Patricia Gross   | Veronica Heesh   | Ashley Hull      |
| Johni Keesler    | Vicky Kravetsky  | Linda Kulikowski |
| Mary Jo MacRabie | Phyllis Norman   | Kaeli Norton     |
| Audrey Price     | Tracy Resti      | Donald Roney     |
| Kim Scoville     | Brooke Sherburne | Rachel Smith     |
| Thomas Wood      | Caitlin Wormuth  | Cornelia Wormuth |
| Marissa Bevan    |                  |                  |

Yes 3; No 0; 1 Abstain (R. Smith) – Motion Carried

Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:  
 BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint the following as certified substitute teachers for school year 2018-2019 at the rate of \$90/day.

- |                   |                       |                 |
|-------------------|-----------------------|-----------------|
| Katherine Babcock | Christina Christensen | Nancy Eckhardt  |
| Linda Figura      | Margaret Hall         | Ariel Kravetsky |

Yes 4; No 0 – Motion Carried

Jacobs moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following:  
 BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint the following as substitute aides/monitors for school year 2018-2019 at the rate of \$10.40/hour.

- |                  |                 |                  |
|------------------|-----------------|------------------|
| Courtney Brock   | Bailey Cable    | Sage Evanitsky   |
| Patricia Gross   | Veronica Heesh  | Ashley Hull      |
| Johni Keesler    | Vicky Kravetsky | Linda Kulikowski |
| Mary Jo MacRabie | Phyllis Norman  | Kaeli Norton     |
| Audrey Price     | Tracy Resti     | Donald Roney     |

District Claims Auditor  
 June 28, 2018

Appoint Non-Cert Sub. Teachers  
 SY 2018-19

Appoint Cert. Sub Teachers  
 SY 2018-19

Appoint Sub Aide/Monitors  
 SY 2018-19

|   |  |  |  |
|---|--|--|--|
| <p>Kim Scoville<br/>Thomas Wood<br/>Katherine Babcock</p>   | <p>Brooke Sherburne<br/>Caitlin Wormuth<br/>Regine Roney</p> | <p>Rachel Smith<br/>Cornelia Wormuth</p> |  |
| <p>Yes 3; No 0; 1 Abstain (R. Smith) – Motion Carried</p>   |  |  |  |
| <p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:<br/>BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint the following as substitute clerical workers for SY 2018-2019 at the rate of \$10.40/hour.</p>   |  |  | <p>Appoint Sub Clerical Workers<br/>SY 2018-19</p>     |
| <p>Courtney Brock<br/>Audrey Price</p>  | <p>Johni Keesler<br/>Regine Roney</p>                        | <p>Vicky Kravetsky<br/>Kim Scoville</p>  |  |
| <p>Yes 4; No 0 – Motion Carried</p>   |  |  |  |
| <p>Geer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:<br/>BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint the following as substitute custodial workers for SY 2017-2018 at the rate of \$11.86/hour.</p>   |  |  | <p>Appoint Sub Custodial Workers<br/>SY 2018-19</p>    |
| <p>Dale Robbins</p>   | <p>Jeffrey Schoonmaker</p>                                   | <p>Thomas Wood</p>                       |  |
| <p>Yes 4; No 0 – Motion Carried</p>   |  |  |  |
| <p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:<br/>BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint the following as substitute bus drivers for SY 2018-2019 at the rate of \$11.86/hour.</p>        |  |  | <p>Appoint Sub Bus Drivers<br/>SY 2018-19</p>          |
| <p>Emmanuel Argiros</p>   | <p>Tracy Resti</p>   | <p>Thomas Wood</p>                       |  |
| <p>Yes 4; No 0 – Motion Carried</p>   |  |  |  |
| <p>Geer moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following:<br/>BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint the following as substitute food service workers for SY 2018-2019 at the rate of \$11.20/hour.</p> |  |  | <p>Appoint Sub Food Service Workers<br/>SY 2018-19</p> |
| <p>Kim Hunt<br/>Blanca Kromer</p>   | <p>Caitlin Kellam<br/>Courtney Wheeler</p>                   |  |  |

|   |  |
|---|--|
| <p>Yes 4; No 0 – Motion Carried</p> <p>Jacobs moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following:<br/>         BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint the following as scorekeepers, timekeepers and announcers for SY 2018-2019 at the rate of \$71/event.</p> <p>Travis Drake                      Brad Esolen                      Eric Linkroum<br/>         John Martin                      Sherilyn Oralls                      David Raymond<br/>         Karen Raymond                      Kevin Wormuth</p>  | <p>Appoint<br/>         Scorekeepers,<br/>         Timekeepers and<br/>         Announcers<br/>         SY 2018-19</p> |
| <p>Yes 4; No 0 – Motion Carried</p> <p>Smith moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following:<br/>         BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint Kaeli Norton as a substitute Registered Nurse for SY 2018-19 at the rate of \$90/day.</p>   | <p>Appoint Sub<br/>         Registered Nurse<br/>         SY 2018-19<br/>         K. Norton</p>                        |
| <p>Yes 4; No 0 – Motion Carried</p> <p>Geer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:<br/>         BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve, per the Superintendent’s letter of request and the Board of Education approved Superintendent Contract in effect July 1, 2018 through June 30, 2023, the payment of a \$3,500 stipend to Superintendent Terrance Dougherty for services related to executive fiscal oversight during the 2018-2019 school year.</p>   | <p>Superintendent Fiscal<br/>         Oversight Stipend<br/>         SY 2018-19</p>                                    |
| <p>Yes 4; No 0 – Motion Carried</p> <p>Jacobs moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following:<br/>         BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the appointment of Meghan Smith as follows:<br/>         The Superintendent having advised the Board that a conditional appointment is necessary in relation to the appointment of a Senior Typist and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is resolved that the conditional appointment is hereby made for Meghan Smith as a Senior Typist. This is a 26 week probationary appointment beginning July 1, 2018 at an annual salary of \$23,599 for the 2018-2019 school year.</p> | <p>Appoint Senior<br/>         Typist<br/>         M. Smith</p>  |

Yes 3; No 0; Abstain 1 (R. Smith) – Motion Carried

Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:  
 BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the following:  
 Whereas, The Hancock Central School District invited sealed bids for a Safety and Security Review and Recommendation which were opened publicly on July 2, 2018, The Hancock Central School District Board of Education does hereby award the bid for a Safety and Security Review and Recommendation to J.A. Mauro Enterprises, Inc., PO Box 195, Deposit, New York 13754 the lowest responsible bidder who complied with the bid specifications, such award in the amount of \$5,705.00.

Award Bid for Safety and Security Review and Recommendation

Yes 4; No 0 – Motion Carried

Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:  
 BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby rescind the resolution to replace the obsolete Food/Courier Mini Van Vin #204GP44I37R122456, Asset Tag #03111 as a contingent expense at a cost of \$12,000.

Rescind Resolution to Replace Food/Courier Mini Van

Yes 4; No 0 – Motion Carried

Geer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:  
 BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the reimbursement to Amber Dennis of nine unused vacation days at the per diem rate of \$377.08 (1/240) per her 2017-2018 approved contractual agreement with the Hancock Central School District Board of Education. Reimbursement for the nine unused vacation days will be \$3,393.72.

Approve Unused Vacation Day Reimbursement A. Dennis

Yes 4; No 0 – Motion Carried

Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:  
 BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the reimbursement to Lorraine Puzanskas at the rate of \$200/day for 250 unused accrued sick days as defined in Article XVII Section A of the July 1, 2017-June 30, 2020 Agreement between the Chief School Officer of the Hancock Central School District and the Hancock Teacher’s Association. This payment of \$50,000 is to Ms. Puzanskas’ pre-established 403(b) account.

Approve Reimbursement of Unused Sick Days L. Puzanskas


|   |  |
|---|--|
| <p>Yes 4; No 0 – Motion Carried</p> <p>Geer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:<br/>         BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the following:<br/>         Whereas, the Hancock Central School District has converted to nVision financial software program and bid requisitions are automatically loaded and purchase orders generated with no option to enter shipping costs, the Hancock Central School District School Board of Education approves the payment of automatically generated purchase orders with more than a 10% overage due to shipping costs.</p> | <p>Approve Payment of Purchase Order Overages Due to Shipping Costs</p>                                    |
| <p>Yes 4; No 0 – Motion Carried</p> <p>Jacobs moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following:<br/>         BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the Memorandum of Agreement between the Hancock Central School District and the Hancock Teachers’ Association that permits the donation of 12.5 individually accrued sick leave days from Lorraine Puzanskas to Amy Wormuth. Both individuals being long-standing employees of the Hancock Central School District.</p>   | <p>Approve MOU for Donation of Unused Sick Days –<br/>         L. Puzanskas to<br/>         A. Wormuth</p> |
| <p>Yes 4; No 0 – Motion Carried</p> <p>Superintendent Dougherty reported:</p> <ol style="list-style-type: none"> <li>1) Comptroller Property Tax Cap Audit</li> <li>2) Safety/Security Audit RFP</li> <li>3) 2018-2019 BOE Program</li> <li>4) Combined BOE Dinner with Wayne Highlands/Deposit (HCS hosts Wayne Highlands and Deposit hosts HCS)</li> <li>5) 2018-2019 Shared Head Bus Driver contract</li> <li>6) August 6, 2018 Board of Education Meeting – Set Tax Warrant</li> </ol> <p>Visitor, Sarah Geer left the meeting at 7:15 PM.</p>  | <p>Superintendent Dougherty Report</p>   |
| <p>Smith moved, with a second by Jacobs to go to Executive Session to review Program Updates with Superintendent Dougherty. President Whitt commenced the Executive Session at 7:15 PM.</p>   | <p>Commence Executive Session</p>  |
| <p>Smith moved, with a second by Jacobs to terminate Executive Session, President Whitt terminated Executive Session at 7:29 PM and declared the meeting in Open Session.</p>   | <p>Terminate Executive Session</p>   |
|   | <p>Adjournment</p>   |

Jacobs moved, with a second by Smith to adjourn the meeting. President Whitt adjourned the meeting at 7:29 PM.

APPROVED:



\_\_\_\_\_  
President, Board of Education



\_\_\_\_\_  
Clerk, Board of Education