

HANCOCK CENTRAL SCHOOL
Board of Education
Hancock, New York

December 10, 2018

REGULAR MEETING

Board Room

<p>President Whitt called the Regular Meeting of the Board of Education to order at 7:03 PM.</p>	<p>Call to Order</p>
<p>Members Present: Terry Whitt, Rebecca Smith, Gene Homer, Christopher Geer Sr.</p>	<p>Roll Call Others</p>
<p>Others: Superintendent Terrance Dougherty, Dir. Pupil/Personnel Julie Bergman, Wayne Highlands Representative Lothar Holbert and District Clerk Tammi Wadson</p>	
<p>Absent: Todd Jacobs</p>	<p>Absent</p>
<p>Visitors: Doug Turner, Laura Turner, Monica Whitt, Emily Rubera, Katie Smith, Jay Smith, Roger Newman and Catherine Bennett</p>	<p>Visitors</p>
<p>Monica Whitt gave a presentation on National Honor Society and introduced the members that were in attendance.</p>	<p>National Honor Society Inductees</p>
<p>Visitor: Katie Smith, Jay Smith, Roger Newman, Catherine Bennett, Emily Rubera and Monica Whitt left the meeting at 7:07 PM.</p>	<p>Visitors</p>
<p>Homer moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the following Consent Agenda resolutions:</p>	<p>Consent Agenda</p>
<p>1) Approved the Regular and Executive meeting minutes of November 26, 2018.</p>	<p>November 26, 2018 Meeting Minutes</p>
<p>2) Approved for payment the following bills for the period ending December 7, 2018.</p>	<p>Payment of Bills</p>
<p>GENERAL FUND: Warrant #A-7 -- \$270.93 Warrant #A-8 -- \$20,648.16</p>	
<p>TRUST & AGENCY FUND: Warrant #TA-13 -- \$232,445.10</p>	
<p>SCHOOL LUNCH FUND</p>	

DATE: December 10, 2018

<u>NAME</u>	<u>ADDRESS</u>
Doug Turner	Fishs Eddy
Monice White	Hancock
Jay Smith	Hancock
Katie Smith	Hancock
Emmi Rubera	Hancock

ORGANIZATION
REPRESENTED



UTA
NHS

IF YOU WISH TO ADDRESS
THE BOARD, YOU MUST
INDICATE SO BY SIGNING YES

<p>Warrant #C-5 -- \$450.42</p> <p>SPECIAL AID FUND Warrant #F-4 -- \$890.43</p> <p>3) Approved the recommendations of the Hancock Central School District Internal Claims Auditor for the period ending December 7, 2018.</p> <p>Yes 4; No 0 – Motion Carried</p> <p>Smith moved, with a second by Geer as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby appointment of Alyssa Makowski as follows: The Superintendent, having advised the Board that a conditional appointment is necessary in relation to the appointment of a Non-Certified Substitute Teacher and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is resolved that the conditional appointment is hereby made for Alyssa Makowski as a Non-Certified Substitute Teacher for the 2018-2019 school year the rate of \$75/day.</p> <p>Yes 4; No 0 – Motion Carried</p> <p>Homer moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby read for the first time and adopt the following revised policies and regulation:</p> <p>6645- Fixed Assets</p> <p>Yes 4; No 0 – Motion Carried</p> <p>Smith moved, with a second by Homer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve Kerrie Bass’ request for unpaid personal leave for family travel plans. She will use two paid personal days for Jan. 7 and 8, 2019 and will take unpaid days on Jan.9, 10 and 11, 2019.</p> <p>Yes 4; No 0 – Motion Carried</p> <p>Geer moved, with a second by Homer, as recommended by Superintendent Dougherty to adopt the following:</p>	<p>Claims Auditor Dec. 7, 2018</p> <p>Appoint Non-Certified Sub A.Makowski</p> <p>Read for the 1st Time and Adopt Revised Policies and Regulation 6645</p> <p>Leave Request – K.Bass</p>
--	---

<p>BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby appoint Jennifer Brock as Koalaty Kid Coordinator for the 2018-2019 school year at the rate of \$1,678 per year per HTA contract.</p>	<p>Appoint Koalaty Kid Coordinator 2018-2019 SY – J. Brock</p>
<p>Yes 4; No 0 – Motion Carried</p>	
<p>Smith moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby rescind the 2018-2019 co-curricular appointment Sophomore Class Advisors Kelly DaBrescia and Melissa Karcher at the rate of \$2,960/year each for the purpose of appointing at the contractual rate per HTA contract.</p>	<p>Rescind Co-Curricular Appointment – Sophomore Class M.Karcher and K. DaBrescia</p>
<p>Yes 4; No 0 – Motion Carried</p>	
<p>Homer moved, with a second by Smith as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby re-appoint 2018-20219 Sophomore Class Advisors, Kelly DaBrescia and Melissa Karcher at the rate of \$2,446/year each per HTA contract.</p>	<p>Re-Appoint Co-Curricular Sophomore Class M. Karcher and K.DaBrescia</p>
<p>Yes 4; No 0 – Motion Carried</p>	
<p>Geer moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve Kristen Rice’s request for maternity leave for the 2018-2019 school year beginning February 12, 2019 with the return date in tentatively six weeks, on March 26, 2019.</p>	<p>Maternity Leave Request – K. Rice</p>
<p>Yes 4; No 0 – Motion Carried</p>	
<p>Homer moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the disposal, in accordance to the Records Retention and Disposition Schedule, the following list of records that have met their retention date: *** All files have a retention of 6 years with the exception of the Special Education Dept. expenses. (If a student is named, file must be stored until the student attains the age of 21 or 6 years after notice is superseded.)</p>	<p>Disposal of Records</p>
<p>GENERAL FUNDS: WARRANTS, RECEIPTS AND VOUCHERS CLAIMS AND WARRANTS: SCHOOL LUNCH FUND GENERAL: PO’S GENERAL: BANK RECEIPTS AND COMMUNICATIONS</p>	

<p>SPECIAL AID: WARRANTS, CASH RECEIPTS, CASH RECEIPT SCHEDULE, DETAIL EXPENSE DISTRIBUTION SUMMARY & CLAIMS INVOICE. GENERAL FUNDS: ACCOUNT PAYABLE, WARRANTS AND BILLS SPECIAL EDUCATION DEPT. EXPENSES MULTI FUND JOURNAL VOUCHER TAX ROLLS AND BINDERS / RECEIPTS FOR SCHOOL TAXES</p>	
<p>Yes 4; No 0 – Motion Carried</p> <p>Smith moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby appoint Ann Mangefrida as a Tutor for the 2018-2019 school year at the rate of \$33/hour.</p>	<p>Appoint Tutor – A. Mangefrida</p>
<p>Yes 4; No 0 – Motion Carried</p> <p>Smith moved, with a second by Homer as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the appointment of Deborah Darling, who holds a New York State School Building Leader Certificate and New York State District Leader Certificate effective 09/12/2018 be appointed to a four year probationary appointment beginning January 22, 2019 and ending January 22, 2023 to the twelve month position of K-12 Administrator in the tenure area of K-12 Administration at a starting salary of \$92,500/year pro-rated for the 2018-2019 school year. * To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, <i>classroom teacher</i> and <i>building principal</i> mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this Part.</p>	<p>Appoint K-12 Administrator D.Darling</p>
<p>Yes 4; No 0 – Motion Carried</p> <p>Geer moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby appoint Mike Allen as a substitute aide/monitor effective September 6, 2018 through December 31, 2018 at the rate of \$10.40/hour and as a substitute</p>	<p>Appoint Sub Aide/Monitor – M. Allen</p>

<p>aide/ monitor effective January 1, 2019 through June 30, 2019 at the increased New York minimum wage rate of \$11.10/hour.</p>	
<p>Yes 4; No 0 – Motion Carried</p>	
<p>Dir. Pupil/Personnel Bergman reported: 1) Elementary Concert was held on Nov. 26 2) MS/HS SST meetings held on Nov. 28 and HES SST on Nov. 30 3) Literacy Night was held at the Elem on Dec. 3, over 100 students and family members attended 4) K-2 awards for 1st quarter were presented at MP on 12/6 5) MS/HS SST meetings on Nov. 28 6) HS performed “Death by Chocolate” on Dec. 7</p>	<p>Dir. Pupil/Personnel Report – J. Bergman</p>
<p>Superintendent Dougherty reported: 1) Administrator BOE Reports 2) Purchasing Handbook 3) BOCES Legislative Luncheon 4) BOE Policy Update for Fixed Assets 5) Senior Trip</p>	<p>Superintendent Dougherty Report</p>
<p>Visitors: Doug Turner and Laura Turner left 7:27PM</p>	<p>Visitors</p>
<p>Geer moved, with a second by Smith to go to Executive Session to review Personnel updates with Superintendent Dougherty. President Whitt commenced the Executive Session at 7:27 PM.</p>	<p>Commence Executive Session</p>
<p>Yes 4; No 0 – Motion Carried</p>	
<p>Smith moved, with a second by Geer to terminate Executive Session. President Whitt terminated Executive Session at 7:37 PM and declared the meeting in Open Session.</p>	<p>Terminate Executive Session</p>
<p>Yes 4; No 0 – Motion Carried.</p>	
<p>Homer moved, with a second by Smith to adjourn the meeting. President Whitt adjourned the meeting at 7:37 PM.</p>	<p>Adjournment</p>
<p>APPROVED:  _____ President, Board of Education</p>	<p> _____ Clerk, Board of Education</p>