

HANCOCK CENTRAL SCHOOL  
 Board of Education  
 Hancock, New York

August 27, 2018

REGULAR MEETING

Board Room

<p>President Whitt called the Regular meeting of the Board of Education to order at 7:06 PM.</p>	<p>Call to order</p>
<p>Members Present: Christopher Geer, Sr., Gene Homer, Todd Jacobs, Rebecca Smith, Terry Whitt</p>	<p>Roll Call</p>
<p>Others: Superintendent Terrance Dougherty, Wayne Highlands Representative Lothar Holbert arrived at 6:46PM, Director of Pupil Personnel Julie Bergman, Clerk Sharon Drumm and Tammi Wadeson                  Absent: PreK-12 Principal Lori Asquith</p>	<p>Others</p>
<p>Visitors: Jenn Gill</p>	<p>Visitors</p>
<p>Presentations: Prior to the regular meeting there was BOE Communications Retreat presented by Superintendent Dougherty and Dean Russin. Dean Russin left at 7:02PM.</p>	
<p>Smith moved, with a second by Homer, as recommended by Superintendent Dougherty to adopt the following:                  BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the following Consent Agenda resolutions:</p>	<p>Consent Agenda Items</p>
<p>1) Approve the minutes of Reorganizational Meeting July 9, 2018.</p>	<p>July 9, 2018                  Reorganizational Minutes</p>
<p>2) Approve the Regular and Executive meeting minutes of July 9 2018.</p>	<p>July 9, 2018                  Meeting Minutes</p>
<p>3) Approve the Special Meeting minutes of August 6, 2018.</p>	<p>August 6, 2018                  Special Meeting Minutes</p>
<p>4) Approved the General Fund, Trust &amp; Agency Fund, School,Lunch Fund and Federal Aid Fund bills for the period ending 08/17/2018.                  GENERAL FUND:                  Warrant #A-2 -- \$99,927.98                  Warrant #A-3 -- \$14,079.11                  Warrant #A-4 -- \$504,087.97</p>	<p>Payment of Bills</p>

DATE: Aug. 27, 2018

NAME

ADDRESS

ORGANIZATION  
REPRESENTED

IF YOU WISH TO ADDRESS  
THE BOARD, YOU MUST  
INDICATE SO BY SIGNING YES

Jenn Gill

BO

<p>TRUST &amp; AGENCY FUND:  Warrant #TA -1 -- \$40,295.69  Warrant #TA -2 -- \$57,139.57  Warrant #TA – 3 --\$59,572.52  Warrant #TA – 4 -- \$60,033.49</p> <p>SCHOOL LUNCH FUND:  Warrant #C-1 -- \$190.50</p> <p>SPECIAL AID FUND:  Warrant #F-1 -- \$4,307.97</p>																						
<p>5) Approved the recommendations of the Hancock Central School District Internal Claims Auditor for the period ending August 17, 2018.</p>	<p>District Claims Auditor  August 17, 2018</p>																					
<p>6) Approved the superintendent authorized Budget Transfers of \$5,000 or less for June 2018. (Budget transfers of \$5,000 or less per Board of Education Policy #6150.)</p>	<p>Superintendent Budget  Transfer  June 2018</p>																					
<p>7) Approved the below listed Budget Transfers over \$5,000 for June 2018.</p> <table border="0" data-bbox="159 945 1182 1165"> <thead> <tr> <th></th> <th style="text-align: right;">Transfer Out</th> <th style="text-align: right;">Transfer In</th> </tr> </thead> <tbody> <tr> <td>A9711.600-00-0000 Principal</td> <td style="text-align: right;">14,083.94</td> <td></td> </tr> <tr> <td>A9711.700-00-0000 Interest</td> <td></td> <td style="text-align: right;">14,083.94</td> </tr> <tr> <td>A2110.490-30-0000 BOCES-Staff Dev. Speech, Music</td> <td style="text-align: right;">9,000.00</td> <td></td> </tr> <tr> <td>A1670.490-30-0000 BOCES-Printing &amp; Mailing</td> <td></td> <td style="text-align: right;">9,000.00</td> </tr> <tr> <td>A2630.490-30-0000 BOCES Tele-Learning</td> <td style="text-align: right;">50,000.00</td> <td></td> </tr> <tr> <td>A1680.490-30-0000 BOCES-Data Processing</td> <td></td> <td style="text-align: right;">50,000.00</td> </tr> </tbody> </table>		Transfer Out	Transfer In	A9711.600-00-0000 Principal	14,083.94		A9711.700-00-0000 Interest		14,083.94	A2110.490-30-0000 BOCES-Staff Dev. Speech, Music	9,000.00		A1670.490-30-0000 BOCES-Printing & Mailing		9,000.00	A2630.490-30-0000 BOCES Tele-Learning	50,000.00		A1680.490-30-0000 BOCES-Data Processing		50,000.00	<p>Budget Transfers June  2018</p>
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<p>8) Approved Budget and Revenue Reports for July 1, 2017 through June 30, 2018.</p>	<p>Budget and Revenue  Reports 7/1/2017-  6/30/2018</p>																					
<p>9) Approved the General Fund Cash Flow Report for June, 2018.</p>	<p>General Fund Cash  Flow Report June 2018</p>																					
<p>10) Approved the District Treasurer’s Report for June, 2018.</p>	<p>District Treasurer’s  Report June 2018</p>																					
<p>11) Approved the Budget and Revenue Reports for July 1, 2018 through July 31, 2018.</p>	<p>Budget and Revenue  Reports 7/1/18-7/31/18</p>																					
<p>12) Approved the District Treasurer’s Report for July 2018.</p>	<p>District Treasurer’s  Report for July 2018</p>																					
<p>13) Approved the Central Treasurer’s Report for June 2018.</p>	<p>Central Treasurer’s  report for June 2018</p>																					

<p>14) Approve the Central Treasurer’s Report for July 2018.</p>	<p>Central Treasurer’s report for July 2018</p>
<p>15) Approved the Highland Associates Rate Schedule and Reimbursable Expense Schedule for 2018. Expenses incurred will be paid from the General Fund.</p>	<p>Highland Associates Rate Schedule/Reimbursable Schedule for 2018</p>
<p>16) Approved the Fiscal Advisors fee rate of \$181/hour for July 1, 2018 through June 30, 2019. Expenses incurred will be paid from the General Fund.</p>	<p>Fiscal Advisor 6/30/2019</p>
<p>17) Approved the eSlide fee rate of \$180/hour for professional presentation services, \$250/hour for senior presentation consulting and pricing by quotation for custom presentation solutions for school year 2018-2019. Expenses incurred will be paid from REAP or donated funds.</p>	<p>eSlide Professional Services</p>
<p>18) Approved the IDE Corp. Rate Schedule for Educational Consulting Services . Four sessions during the 2018-2019 school year at a rate of \$2,500 per session for a total of \$10,000. Expenses incurred will be paid from the Title IIA fund</p>	<p>IDE Corp Rate Schedule 2018-2019</p>
<p>19) Approved the agreement with Prism Decision Systems, LLC, fee rate \$245/hour while on-site and \$180/hour for all other work including preparation for meetings, presentations, travel time and preparation of meeting results and mileage, not to exceed \$5,104.16 for school year 2018-2019. Expenses incurred will be paid from the Title IIA fund.</p>	<p>Prism decision - Systems, LLC rate for 2018-2019</p>
<p>20) Approved the recommendation to to discard and put out for public bid the following items:          Quantity (1) – 2004 84” National Triplex Mower (REEL) Model# 84 VAN, Serial# 7772, HCS Bar Code 02232          Quantity (1) – 84: National Triplex Mower (REEL) use for parts, Serial# 3192, HCS Bar Code 01026          Quantity (1) – Ariens RT 7020 Rototiller, Model# 901017, Serial# 001978</p>	<p>Discard Items put for public bid</p>
<p>21) Approved approve the Consulting Services Agreement between the Hancock Central School District and LEAF, Inc. for facilitation of management team summer planning retreat on August 23, 2018 at a cost of \$1,150 plus overnight accommodations for the consultant. These expenses will be paid with REAP funds.</p>	<p>LEAF Consulting Agreement retreat 8/23/2018</p>
<p>Yes 5; No 0 – Motion Carried</p>	

<p>Homer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:  BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint Tammi Wadeson as District Clerk for the 2018-2019 school year effective September 1, 2018 at the rate of \$5,153/year pro-rated for the 2018-2019 school year.</p>	<p>Appoint Tammi Wadeson as District Clerk SY 2018-19 Effective 090/1/2018</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:  BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint Victoria Kravetsky as Central Treasurer for the 2018-2019 school year effective August 20, 2018.</p>	<p>Appoint Victoria Kravetsky as Central Treasurer SY 2018-2019 effective 8/20/2018</p>
<p>Yes 5 No 0 – Motion Carried</p>	
<p>Homer moved, with a second by Jacob, as recommended by Superintendent Dougherty to adopt the following:  BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint Andrea Gately as a certified substitute teacher for school year 2018-2019 at the rate of \$90/day.</p>	<p>Appoint Sub Teacher Andrea Gately \$90/day SY 2018-19</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:  BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint Michael Allen as a certified substitute teacher for school year 2018-2019 at the rate of \$90/day.</p>	<p>Appoint Sub Teacher Michael Allen \$90/day SY 2018-19</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Homer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:  BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby accept the agreement between the Hancock Central School District and the Deposit Central School District which stipulates Hancock Central School District will transport a student enrolled in the Deposit Central School District to an education placement at the DCMO-BOCES Harrold Campus for each day school is in session for the 2018-2019 school year.</p>	<p>Transportation Agreement SY 2018-2019</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Homer moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following:</p>	<p>Delaware County Dept. of Social Services</p>

<p>BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the Agreement between the Hancock Central School District and the Delaware County Department of Social Services for preventive services for the 2018-2019 school year. The District in consideration of the services provided agrees to pay a total of \$15,115.00 to the Department, of which \$5,000.00 shall be in the form of direct fiscal support and \$10,115.00 shall be in the form of in-kind goods and services.</p>	<p>Preventive Services Agreement SY 2018-2019</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Jacobs moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does approve Michael and Melissa Mirch’s request for their child, Michaela Mirch (grade 11) to be enrolled in the Hancock Central School District during the 2018-2019 school year as an out-of-district tuition paying student. The student will be self-transport.</p>	<p>Tuition Student Michaela Mirch SY 2018-2019</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the Hancock Central School District 2018-2019 Organization Chart.</p>	<p>Approve Organizational Chart 2018-2019</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Homer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the Hancock Central School District 2018-2019 Student Handbook.</p>	<p>Approve Student Code of Conduct 2018-2019</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve, the Hancock Central School District 2018-2019 National Honor Society Handbook.</p>	<p>Approve National Honor Society Handbook 2018-2019</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Homer moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following:</p>	<p>Approve Athletic Handbook 2018-2019</p>

<p>BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the Hancock Central School District 2018-2019 Student Athletic Handbook.</p>	
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Homer moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve Hancock Central School District 2018-2019 Pre-K and Kindergarten Handbook.</p>	<p>Approve PreKe Kindergarten Handbook</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby accept, with regret, the resignation of David Pannone as Spanish Teacher effective August 15, 2018.</p>	<p>Accept Resignation David Pannone Spanish Teacher</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Homer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve and adopt the following policy:</p>	<p>Approve and Adopt Meal Charge and Prohibition Against Meal Shaming Policy 8505</p>
<p>8505 Meal Charge and Prohibition Against Meal Shaming Policy</p>	
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Jacobs moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the Hancock Central School District-Wide School Safety Plan for school year 2018-2019.</p>	<p>Approve District Wide Safety Plans 2018-2019</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Jacobs moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the Hancock Central School Teacher’s Handbook Procedures-Policies-Forms for school year 2018-2019.</p>	<p>Approve Teacher’s Handbook Procedures-Policies-Forms 2018-2019</p>

<p>Yes 5; No 0 – Motion Carried</p> <p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:          BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the Hancock Central School Teacher’s Handbook Day-to-Day Information for school year 2018-2019.</p>	<p>Approve Teacher’s Handbook Day-to-Day Information</p>
<p>Yes 5; No 0 – Motion Carried</p> <p>Homer moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following:          BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint Erica Howard, to a four-year probationary appointment beginning September 1, 2018 and ending August 31, 2022 to the position of Spanish Teacher in the tenure area of Foreign Language at a starting annual salary of \$41,000.</p> <p>* To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, <i>classroom teacher</i> and <i>building principal</i> mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this Part.</p> <p>The Board has determined that the appointee’s teacher certification is pending as of the date of this Board resolution. This appointment is contingent on the appointee obtaining Spanish 7-12 initial certification from the New York State Education Department on or before December 31, 2018.</p>	<p>Appoint Erica Howard position of Spanish Teacher to a four year probationary appointment</p>
<p>Yes 5; No 0 – Motion Carried</p> <p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:          BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the contract between the Hancock Central School District and French Woods Golf Course and Country Club to host the Hancock Central School District Golf Team at the rate of \$2,069 for August 1, 2018 through July 31, 2019.</p>	<p>Approve Contract French Woods Golf Course and Country Club rate of \$2.069 for 8/1/2018-7/31/2019</p>



Yes 5; No 0 – Motion Carried

Geer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:  
BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint Angie Hazen and Marjorie Hull as Teacher Mentors for the 2018-2019 school year at the rate of \$1,086/year.

Appoint Teacher Mentors Angie Hazen and Marjorie Hull at a rate of \$1.086/year for the SY 2018-2019

Yes 5; No 0 – Motion Carried

Smith moved, with a second by Homer, as recommended by Superintendent Dougherty to adopt the following:  
BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby to permanently appoint Stephanie Kuehn as Cook effective July 18, 2018.

Permanent Appointment Stephanie Kuehn as Cook effective July 18, 2018

Yes 5; No 0 – Motion Carried

Jacobs moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following:  
BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint Kevin Wormuth as a volunteer football coach for the 2018-2019 school year.

Approve Kevin Wormuth Volunteer football coach 2018-2019 SY

Yes 5; No 0 – Motion Carried

Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:  
BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve appoint Patrick Simmons as a Scorekeeper, Timekeeper and Announcer for the 2018-2019 school year at the rate of \$71/event.

Appoint Patrick Simmons as Scorekeeper, Timekeeper and Announcer for 2018-2019 SY at a rate of \$71/event



Yes 5; No 0 – Motion Carried

Jacobs moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following:  
BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint Maureen Hunt as Guidance Office Support for the 2018-2019 school year at the rate of \$121.62/day

Appoint Maureen Hunt Guidance Office Support SY 2018-2019 rate of \$121.62/day

Yes 5; No 0 – Motion Carried

<p>Homer moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following:          BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint Maureen Hunt as Tax Collector Support for the 2018-2019 school year at the rate of \$10.40/hour.</p> <p>Yes 5; No 0 – Motion Carried</p>	<p>Appoint Maureen Hunt          Tax Collector Support          SY 2018-2019 Rate of          \$10.40/hour</p>
<p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:          BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby award the bid for a 2018 Chevrolet Equinox AWD to Matthews Auto Group, Inc. PO Box 1130, Vestal, NY 13851-1130, the lowest responsible and sole bidder who complied with the bid specifications, such award in the amount of \$23,300.</p> <p>Yes 5; No 0 – Motion Carried</p>	<p>Award bid for 2018          Chevy Equinox to          Matthews Auto Group</p>
<p>Homer moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following:          BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby authorize the following signature on checks and all savings and investment accounts including trust accounts:          District Treasurer on payroll and all General, School Lunch, Federal Aid and Capital Funds, Trust and Agency Fund and on the Debt Service Fund checks for school year 2018-2019.</p> <p>Yes 5; No 0 – Motion Carried</p>	<p>Authorize Signature of          District Treasurer</p>
<p>Jacobs moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following:          BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve Sara D’Elia’s request for her children Joseph and Jake D’Elia to attend Hancock Central School as non-tuition students during the 2018-2019 school year as Sara D’Elia is a current active employee of the Hancock Central School District.</p> <p>Yes 5; No 0 – Motion Carried</p>	<p>Approve Joseph and          Jake D’Elia a non-          tuition students</p>
<p>Homer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:          BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby appoint Seth Simmons as a volunteer golf coach for the 2018-2019 school year.</p> <p>Yes 5; No 0 – Motion Carried</p>	<p>Appoint Seth Simmons          as volunteer golf coach</p>

<p>Jacobs, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following:          BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the play script, "Death by Chocolate", by Craig Sodaro for the 2018-2019 school year Senior Play.</p>	<p>Approve "Death by Chocolate" play script</p>
<p>Yes 5; No 0 – Motion Carried</p>	
<p>Superintendent Dougherty reported:          1) Handbooks/Safety Plans          2) Safety/Security Audit          3) Lunch Shaming Policy          4) Combined BOE Dinner with Wayne Highlands/Deposit          5) Shared Service Report          6) BOE/Superintendent Calendar          7) Regents Assessment Data Review          8) New Teacher Orientation Program          9) Yearbook Corrective Action Plan</p>	
<p>Homer moved, with a second by Jacobs to go to Executive Session to review Operation Updates and Personnel with Superintendent Dougherty. President Whitt commenced the Executive Session at 7:35 PM.</p>	<p>Commence Executive Session</p>
<p>Jacobs moved, with a second by Smith to terminate Executive Session, President Whitt terminated Executive Session at 8:08 PM and declared the meeting in Open Session.</p>	<p>Terminate Executive Session</p>
<p>Smith moved, with a second by Jacobs to adjourn the meeting. President Whitt adjourned the meeting at 8:08 PM.</p>	<p>Adjournment</p>
<p>APPROVED:</p>	
	
<p>_____          President, Board of Education</p>	
	<p>_____          Clerk, Board of Education</p>