

Hancock Central School District
 Capital Improvement Project
Construction Activity Report
 Week Ending – 3/5/21



Key Activities / Critical Actions: Monday 3/1 – Friday 3/5/21

- Monday 3/1 – Site Visit by Streeter Associates to verify doors and openings at all buildings.
- Tuesday 3/2 – Contracts/Project Kick-Off Documentation, Submittals
- Wednesday - 3/3 – Site visit with Nelcorp Electrical to review existing conditions. James Gregory completed review of Prime Contract documents (contracts, bonds, insurances)
- Thursday 3/4 – Contracts/Project Kick-Off Documentation, Submittals.
- Friday 3/5 – Contracts/Project Kick-Off Documentation, Submittals, Site Visit with Nelcorp, NYSEG and Design Team to discuss new Electrical Service at Bus Garage. Site Visit with Neoplanta Restoration to discuss asbestos abatement work plan at all buildings.

Health & Safety:

-Monday 3/1 – Friday 3/5/21: No health and safety concerns were encountered. All contractor coming on-site are required to comply with all COVID-19 protocols

Meetings:

Tuesday 3/2 – Meeting held to discuss color selections, proposed second shift electrical work, Purchase Orders.

Friday 3/5 –

9:00 am - Meeting with faculty/staff to discuss Bus Garage contaminated soils removal, possible early start to Bus Lift Installation, and possible summer programs.

10:00 am – On-site meeting held to discuss new electrical service at Bus Garage.

11:30 am: Meeting at District Office to discuss Bus Garage electrical service, proposed finishes at STEAM Classroom, moving of equipment and furniture in ES classroom spaces, abatement at the Elementary School.

1:30 pm: Meeting including Jalene Allen, Ethan Gardner (C&S) and Rick Clift (Highland Associates, Electrical Engineer) to discuss requirements for data connectivity and equipment at each facility.

C&S Required Actions

- **Monday 3/1 - Friday 3/5/21 -**
- Obtain/track contract documents from:
 - State Contract / Cooperative Purchasing Contractors
- Continue tracking/requesting contract documents and Project Kick-Off Documentation from contractors
- Once all SOVs received, pass along to John Mauro for review
- Once all schedule input received from contractors, begin creating Master Project Schedule

Construction Activities Week of Monday 3/1 – Friday 3/5/21:

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AE Required Actions

- **Monday 3/1 - Friday 3/5/21 -**
- Continue tracking and compiling contract documents for review by District
- Continue reviewing submittal and RFIs

District Required Actions

Monday 3/1 – Friday 3/5/21 -

- Please keep members of the CM and A/E team apprised of any changes in access to the school and any changes to the District’s day to day operations.
- Continue clearing out of Bus Garage.

Planned Activities Week of Monday 3/8 – Friday 3/12/21:

- Monday 3/8 – Friday 3/12 – Contracts, submittals, project kick-off. Creation of Master Project Schedule. Preparation for Bus Garage construction.