

Hancock Central School District
Capital Improvement Project
Construction Activity Report
 Week Ending – 3/12/21



Key Activities / Critical Actions: Monday 3/8 – Friday 3/12/21

- Monday 3/8 – Approval of Third Party Inspection Proposals by BOE. Project Kick-Off Documents, Submittals, Contracts. Scheduling and Phasing
 - Tuesday 3/9 – On-site meeting with Precision Environmental Services at Bus Garage to discuss contaminated soils removal project. Project Kick-Off Documents, Submittals, Contracts. Scheduling and Phasing
 - Wednesday 3/10 – Project Kick-Off Documents, Submittals, Contracts. Scheduling and Phasing. Received NYSEG quote for new Bus Garage Electrical Service
 - Thursday 3/11 – Signing of Contracts and Third Party Inspection Proposals by Dr. Dougherty. Project Kick-Off Documents, Submittals, Contracts. Scheduling and Phasing
- Friday 3/12 – Delivery of Bus Garage Storage Container. Project Kick-Off Documents, Submittals, Contracts. Scheduling and Phasing

Health & Safety:

-Monday 3/8 – Friday 3/12/21: No health and safety concerns were encountered. All contractor coming on-site are required to comply with all COVID-19 protocols

Meetings:

- Monday 3/8 – Hancock BOE Meeting
- Monday 3/8 – 3/12 – Several informal meetings with Transportation Department to discuss Bus Garage Phasing and moving of equipment

Construction Activities Week of Monday 3/1 – Friday 3/5/21:

- Monday 3/8 – Approval of Third Party Inspection Proposals by BOE. Project Kick-Off Documents, Submittals, Contracts. Scheduling and Phasing
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 - Thursday 3/11 – Signing of Contracts and Third Party Inspection Proposals by Dr. Dougherty. Project Kick-Off Documents, Submittals, Contracts. Scheduling and Phasing
- Friday 3/12 – Delivery of Bus Garage Storage Containers. Project Kick-Off Documents, Submittals, Contracts. Scheduling and Phasing

C&S Required Actions

- **Monday 3/15 - Friday 3/19/21 -**
- Obtain/track contract documents from:
 - State Contract / Cooperative Purchasing Contractors
- Continue tracking/requesting contract documents and Project Kick-Off Documentation from contractors
- Complete Master Project Schedule and schedule Project Scheduling and Coordination Meeting

AE Required Actions

- **Monday 3/15 - Friday 3/19/21 -**
- Continue tracking and compiling contract documents for review by District
- Continue reviewing submittal and RFIs

District Required Actions

Monday 3/15 – Friday 3/19/21 -

- Please keep members of the CM and A/E team apprised of any changes in access to the school and any changes to the District’s day to day operations.
- Processing of Purchase Orders for vendors for services at the Bus Garage.

Planned Activities Week of Monday 3/15 – Friday 3/19/21:

- Monday 3/15 – Friday 3/19 – Field Verification of Structural Steel with Streeter Associates. Master Project Scheduling. Submittal, SOV and Project Kick-Off Document review.
- Thursday 3/18 - OACM Meeting