

DEPOSIT-HANCOCK SHARED SERVICES INITIATIVE
COLLABORATION COMMITTEE

DRAFT MINUTES

November 4, 2019

6:00PM Hancock CS

Present: Attendance Attached

Meeting:

Facilitator, Gray Stevens, opened the meeting with introductions at 6:03 PM. The Deposit and Hancock Boards met for a joint meeting in October and established the targeted collaboration initiatives for the 2019-20 school year. The purpose of this meeting is to share those initiatives with the Committee and establish the process for addressing those initiatives. Superintendent Dougherty provided and reviewed the August 2019 Summary Report outlining the initiatives undertaken from the initial 2012 Shared Services Study conducted by Alan Pole. Mr. Dougherty gave a brief history of the collaboration efforts and the products of those efforts. Based on the joint review of the summary report by the Boards in October, the items below were identified to be targeted for this school year.

1. Review and Reconcile Student Athletic Codes of Conduct, Student Extra Curricular Eligibility, and Create a Common Coaches Handbook:

A. Currently, each school has it's own Athletic Code of Conduct. After discussion, the following reconciliation process was agreed to - Since both schools retain the same law firm, Hogan & Sarzynski, the superintendents will provide each school's Athletic Code for joint review by legal council. The attorneys will provide the schools a report outlining common areas, areas of conflict, items that should be added, items that should be eliminated and provide general guidance. Once the attorneys report is received, the two high school principals and the two athletic directors will meet to begin reconciling the the two codes into a single draft code to present to the superintendents for ultimate approval by each Board of Education. Progress report dates to the Collaboration Committee are:

*January 6, 2020 -1st draft

*March 2, 2020 - Draft to be presented to the superintendents

*April 20, 2020 - Final draft ready for Board consideration

B. Deposit has an extra-curricular eligibility policy, Hancock has a procedure. The goal is to have a common extra-curricular eligibility policy. Deposit will forward it's policy to Hancock and the two high school principals will work with appropriate personnel (athletic directors, other extra-curricular advisors and staff) to construct a draft extra-curricular eligibility policy to be presented to the superintendent for consideration of the Boards. Progress report dates to the Collaboration Committee are:

- *January 6, 2020 - 1st draft
- *March 2, 202 - Draft to be presented to the superintendents
- *April 20, 2020 - Final draft ready for Board consideration

C. Each school has a process for coaches. Again, the principals and athletic directors will work on bringing together what they have and reviewing other school district Coaches Handbooks to create a common handbook. Progress report dates to the Committee are:

- *January 6, 2020 - Report on progress to date
- *March 2, 2020 - 1st draft
- *April 20, 2020 - Final draft for the superintendents

2. Need to Create a Common Eagle Mascot/Logo: The common team name, “Eagles” has been adopted and accepted for several years. However, there has been no effort to “brand” the name. Consequently, there are differing logos popping up, in the absence of a formally adopted a single, official mascot/logo. The two superintendents will meet and draft a process for selecting a mascot/logo. This process will include close communication with the Boards and a transparent gathering of input from all constituents...students, staff and community. Progress report dates to the Committee are:

- *January 6, 2020 - Description of the process developed
- *March 2, 2020 - Press Release ready
- *April 20, 2020 - Progress Report

3. Erie Bell Retirement: The search continues for a replica Erie Bell. Mr. Dougherty will contact a community member who has a lead on a replica and work toward acquiring the bell. The goal is to have two bells to retire (one in each school) with a public ceremony and celebration. If the timing is right, this occasion might also be a time to unveil the new mascot/logo. Progress report dates to the Committee are:

- *January 6, 2020 - Progress report
- *March 2, 2020 - Progress report
- *April 20,2020 - Progress report

4. Staff Professional Development: Mrs. Cook reported that staff professional development continues and is going well. This year the common professional development will occur in December at Hancock. This has been a long standing success in our collaboration efforts.

5. Other Areas: A new and successful area of sharing is that of shared student psychological services. The schools are also collaborating on shared enrichment opportunities.

6. The Committee agreed to hold a “Culminating” meeting in each school district near the end of the year to summarize the year’s collaboration progress for the

public. We would look to hold the meeting in Hancock in late May and the Deposit meeting in early June.

Adjournment occurred at 6:54 PM.

NEXT MEETING: Monday, January 6, 2020 at Deposit