

## EXECUTIVE SESSION

The Board meets in executive session to discuss personnel matters, labor negotiations, and other matters that are confidential, as defined by the Open Meeting Law of the State of New York. Executive sessions may only be held by resolution at a regularly scheduled and advertised open meeting. All executive sessions are closed to the public and no official action may be taken unless permitted by law.

## BOARD OF EDUCATION COMMITTEE MEMBERSHIP

AUGUST, 2017

### **Audit Committee**

Terry Whitt  
Rebecca Smith  
Terry Dougherty  
Aimee Skiff

### **Policy Committee**

Gene Humer  
Terry Dougherty

### **Calendar Committee**

Todd Jacobs  
Terry Dougherty

### **Facilities Planning Committee**

Todd Jacobs  
Terry Dougherty

### **Shared Services Committee**

Gene Homer  
Terry Dougherty

## HANCOCK CENTRAL SCHOOL DISTRICT

67 Education Lane  
Hancock, NY 13783  
607-637-2511  
<http://hancock.stier.org>



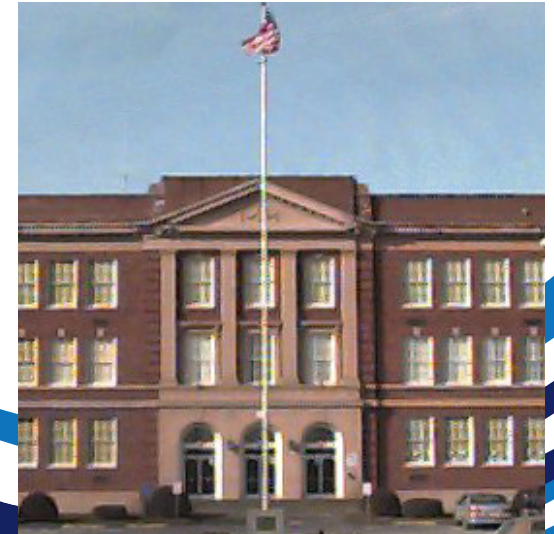
## 2017-2018 BOARD OF EDUCATION MEMBERS

Terry Whitt, President  
Becky Smith, Vice President  
Gene Homer  
Todd Jacobs  
Lothar Holbert,  
Wayne Highlands Representative

## DISTRICT ADMINISTRATION

Superintendent of Schools ... Terrance Dougherty  
637-1300  
Treasurer..... Aimee Skiff 637-1304  
K-12 Principal ..... Lori Asquith 637-1306  
Dir. of Pupil Personnel .... Amber Dennis 637-1217

# HANCOCK CENTRAL SCHOOL DISTRICT



*Welcome to a meeting of  
Your School Board of Education*

### **~ WILDCAT PLEDGE ~**

We nurture and empower each learner's unlimited capacity to become a responsible citizen with a promising future.

### **~ VISION STATEMENT ~**

Striving for excellence as an innovative, advanced and reflective school community.

## RESPONSIBILITIES OF THE BOARD OF EDUCATION

The Hancock Board of Education is the elected policy-making body of the school district. At Hancock, the Board consists of five members who serve without pay. The term of office is three years (July 1-June 30), with one or two positions elected at the annual election each year.

The Board of Education is responsible for establishing the quality of education in the District. It serves as a liaison between the school and the community.

The Board of Education:

- Defines the philosophy of the District.
- Establishes the policies for the operation of the District.
- Recruits and hires the Superintendent.
- Sets goals and objectives to achieve educational progress.
- Evaluates the effectiveness of district programs and services.
- Adopts and monitors a budget consistent with educational needs and community resources.
- Communicates the needs and progress of the District to the community, educational governing Boards, and legislators.
- Acts on recommendations set forth by the Superintendent regarding financial, personnel/operational, and curriculum items.

## SUPERINTENDENT

The Superintendent of Schools serves as Chief Executive Officer of the District, providing educational leadership to the Board of Education, staff, students, and community. Responsibilities include supervising the operation of the schools, the instructional program, and management of district personnel. The Superintendent also advises the Board on the needs and programs of the school and is responsible for the administration of all policies adopted by the Board.

## WELCOME TO THE MEETING!

The Hancock Board of Education welcomes residents, staff members, students, and other interested persons to its meetings. We appreciate your interest in, and concern for, our schools.

School Board meetings are usually held on the second and fourth Mondays of each month at 7:00 p.m. in the District Office.

At the Board table are the Superintendent of Schools, the Business Manager, and the District Clerk.

Copies of the agenda, which outline the order of business, are available to the public at each meeting and distributed to Board members in advance of the meeting date to allow time for study and review of information.

## AGENDA

- I. Call to Order
- II. Approval of Minutes
- III. Recognition of Visitors
- IV. Staff and/or Board Committee Reports
- V. Consent Agenda
- VI. New Business
- VII. Calendar Announcements
- VIII. Executive Session
- IX. Reconvene
- X. Actions following Executive Session (if necessary)
- XI. Adjourn

The Board encourages public participation at Board meetings. Persons wishing to speak should identify themselves and any organization they may be representing at the meeting. Comments must be limited to five minutes and should relate to school matters. The Board does not generally respond immediately to issues raised, but will direct the administration to research the matter.

## EVERYTHING YOU WANTED TO KNOW ABOUT A HANCOCK CENTRAL SCHOOL DISTRICT BOARD MEETING . . .

- There are five members on the Hancock Central School Board of Education (plus one non-voting Wayne Highlands representative).
- Board members serve three-year terms.
- Board Meetings occur the second and fourth Monday of every month with the exception of July, August, and December where there is one Board meeting.
- Board Meetings are held in the HCS District Office.
- Board Meetings begin promptly at 7:00 p.m.
- Board agenda packets are sent the week prior (on Friday) to the meeting to Board member homes.
- Board packets normally contain the agenda, minutes, Board reports, finance report, personnel recommendations, other Board approval items, and the HCS Wildcat News.
- Other mail is also sent to Board members – some examples – confidential correspondence from the Superintendent, invitations to HCS events, newsletters, publications, etc.
- Updated handouts and attachments may be on the Board table on the evening of the Board meeting.
- The Reorganization meeting is scheduled during the first two weeks in July.
- Board members serve on the Audit, Calendar, Facilities Planning, Policy, Shared Services Committees.
- The annual budget hearing and the budget vote are held on the third Tuesday in May.
- Executive sessions are held consistent with the New York State Open Meetings Law.
- Executive session minutes are taken only for CSE (IEP) actions and 3020(a) votes.