

HANCOCK CENTRAL SCHOOL
 Board of Education
 Hancock, New York

November 13, 2018

REGULAR MEETING

Board Room

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| <p>President Whitt called the Regular Meeting of the Board of Education to order at 7:00 PM.</p> | <p>Call to Order</p> |
| <p>Members Present: Terry Whitt, Rebecca Smith, Todd Jacobs, Gene Homer Christopher Geer Sr.</p> | <p>Roll Call Others</p> |
| <p>Others: Superintendent Terrance Dougherty, Dir. Pupil/Personnel Julie Bergman, and District Clerk Tammi Wadeson</p> | |
| <p>Absent: Wayne Highlands Representative Lothar Holbert</p> | |
| <p>Visitor: John Lacey, Charles Spagnoli, Brandon Schror, Makenna Loucks, Trisha Loucks, Tina Rosengrant, Autumn Kellam, Tammy Kellam, James Kellam,</p> | <p>Visitors</p> |
| <p>Brandon Schror addressed the Board of Education regarding the Youth Wrestling Tournament that they would like to hold at Hancock Central School on February 2, 2019. Mr. Schror handed in Building Use Forms for review by school officials.</p> | <p>B.Schror Tentative Jr. Wrestling Tournament</p> |
| <p>Visitor: Brandon Schror left the meeting at 7:02 PM.</p> | |
| <p>Presentation: Julie Bergman introduced seniors for the Senior Recognition Program Phase I- Autumn Kellam and Makenna Loucks. Autumn and Makenna were recognized for their outstanding achievements during their high school careers. Each senior gave a brief speech about their high school experience at Hancock and were presented with a certificate.</p> | <p>Senior Recognition Program Phase I</p> |
| <p>Visitors: Makenna Loucks, Trisha Loucks, Tina Rosengrant, Autumn Kellam, Tammy Kellam and James Kellam left at 7:15pm.</p> | <p>Visitors</p> |
| <p>Monica Whitt and Kristy White along with Nick Gross, Lily Ogozalek, Cameron Barringer, Trinity Crawson, Vanessa Tompkins, Haley Zartman and Harrison Layman introduced themselves to the Board of Education. The 2018-2019 Senior Play entitled, "Death by Chocolate" will be presented to the public on December 7, 2018 at 7:00 PM.</p> | <p>Senior Play "Death by Chocolate" Play Cast</p> |

DATE: November 13, 2018

NAME ADDRESS

Franklin School
Mallinca
Lanes
Trisha Louches
Tina Rosenfeld
Autumn Kellam
Tammie Keyser
James William Parred

John Lay

305 Maple
13207

Mantius

ORGANIZATION
REPRESENTED

Hancock youth wrestling
speech

Man

Miller Law Firm

IF YOU WISH TO ADDRESS
THE BOARD, YOU MUST
INDICATE SO BY SIGNING YES

Yes

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| <p>Homer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the following Consent Agenda resolutions:</p> | <p>Consent Agenda</p> |
| <p>1) Approved the Regular and Executive meeting minutes of October 22, 2018.</p> | <p>October 22, 2018 Meeting Minutes</p> |
| <p>2) Approved for payment the following bills for the period ending November 13, 2018. GENERAL FUND: Warrant #A-6 -- \$390,630.86 Warrant #A-7 -- \$25,915.35 TRUST & AGENCY FUND: Warrant #TA-10 -- \$205,209.82 Warrant #TA-11 -- \$205,045.63 SCHOOL LUNCH FUND Warrant #C-3 -- \$201.49 SPECIAL AID FUND Warrant #F-2 -- \$10,700.00 Warrant #F-3 -- \$9,581.81</p> | <p>Payment of Bills</p> |
| <p>3) Approved the recommendations of the Hancock Central School District Internal Claims Auditor for the period ending November 9, 2018.</p> | <p>Claims Auditor Nov. 9, 2018</p> |
| <p>4) Approved the following: : In accordance with Section #550-(2) (a) of the Real Property Tax Law, concerning the claimed “clerical error” on the 2018 assessment roll, I have investigated the claim by Jim Basile, Assessor , Town of Hancock, on parcel 123689 428.-1-15 owned by Scott J. Vernoooy Jr. The assessor has verified that the Assessment applied to the assessment roll was incorrect. The correct total assessed value should have been \$18,000. Therefore, pursuant to Section 554 (1) of the Real Property Tax Law, the taxpayer is due a Corrected 2018 School Tax Bill in the amount of \$1,901.33.</p> | <p>Clerical Error on 2018 Assessment Roll – Scott J. Vernoooy Jr.</p> |
| <p>5) Approved the following: In accordance with Section #550-(2) (a) of the Real Property Tax Law, concerning the claimed “clerical error” on the 2018 assessment roll, I have investigated the claim by Jim Basile, Assessor , Town of Hancock, on parcel 123689 439.-1-19.2 owned by Hancock Hardwoods LLC. The assessor has verified that the Forest Exemption (47460 FOREST 480A) was not applied correctly to the 2018 Assessment Roll. Therefore, pursuant to Section 554 (1) of the Real Property Tax Law, the taxpayer is due a Corrected 2018 School Tax Bill in the amount of \$926.58.</p> | <p>Clerical Error on 2018 Assessment Roll –Hancock Hardwoods LLC</p> |

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| <p>6) Approved the following: In accordance with Section #550-(2) (a) of the Real Property Tax Law, concerning the claimed “clerical error” on the 2018 assessment roll, I have investigated the claim by Jim Basile, Assessor , Town of Hancock, on parcel 123601 429.17-2-63 owned by Shady Lady Enterprises LLC. The assessor has verified that the Assessment applied to the assessment roll was incorrect. The correct total assessed value should have been \$15,000. Therefore, pursuant to Section 554 (1) of the Real Property Tax Law, the taxpayer is due a Corrected 2018 School Tax Bill in the amount of \$1584.44.</p> | <p>Clerical Error on 2018 Assessment Roll – Shady Lady Enterprises LLC</p> |
| <p>7) Approved the following: In accordance with Section #550-(2) (a) of the Real Property Tax Law, concerning the claimed “clerical error” on the 2018 assessment roll, I have investigated the claim by Jim Basile, Assessor , Town of Hancock, on parcel 123601 428.20-1-32.1 owned by John W Tracy and Kathryn Tracy. The assessor has verified that the Enhanced Star Exemption (41834 STAR ENHANCED) was not applied to the 2018 Assessment Roll, when in fact the owner was entitled to the exemption. Therefore, pursuant to Section 554 (1) of the Real Property Tax Law, the taxpayer is due a 2018 School Tax Bill Refund in the amount of \$454.00.</p> | <p>Clerical Error on 2018 Assessment Roll – Refund John W Tracy and Kathryn Tracy</p> |
| <p>Yes 5; No 0 – Motion Carried</p> <p>Smith moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following:</p> | <p>Approve 403(b) contribution to T. Dougherty</p> |
| <p>BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the contribution of \$10,000 to Superintendent Terrance Dougherty’s 403(b) account per the provisions of his Board of Education approved 2018-2019 employment agreement. This contribution has been reviewed and approved by the District Treasurer and certified by the Internal Claims Auditor.</p> | |
| <p>Yes 5; No 0 – Motion Carried</p> <p>Homer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:</p> | <p>Approve payment of unused sick and unused vacation time - S. Drumm</p> |
| <p>BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the payment to Sharon Drumm for 33 unused vacation days and 102.5 unused sick days at the daily per diem rate of \$169.18/day for a total of \$22,923.89 per her Board of Education approved 2018-2019 employment agreement. This payment has been reviewed and approved by the District Treasurer and certified by the Internal Claims Auditor.</p> | |
| <p>Yes 5; No 0 – Motion Carried</p> <p>Smith moved, with a second by Homer, as recommended by Superintendent Dougherty to adopt the following:</p> | <p>Approve payment of unused vacation time – L. Asquith</p> |

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| <p>BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the payment to Lori Asquith for 17 unused vacation days at the daily per diem rate of \$401.06/day for a total of \$6,818.02 per her Board of Education approved 2018-2019 contractual agreement. This payment has been reviewed and approved by the District Treasurer and certified by the Internal Claims Auditor.</p> | |
| <p>Yes 5; No 0 – Motion Carried</p> | |
| <p>Jacobs moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby award the Bowling Team contract for school year 2018-2019 to Fox Bowling Center at the rate of \$3,853/year effective November 5, 2018.</p> | <p>Award Bowling Contract 2018-2019</p> |
| <p>Yes 5; No 0 – Motion Carried</p> | |
| <p>Homer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby accept the YES Safe Choices YES LEADS Grant in the amount of \$600. Funding awarded from this Grant is permitted only to support the Hancock Central School YES LEADS program.</p> | <p>Accept YES LEADS Grant</p> |
| <p>Yes 5; No 0 – Motion Carried</p> | |
| <p>Smith moved, with a second by Homer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the appointment of Chelsea Appley as a Non-Certified Substitute Teacher and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is resolved that the conditional appointment is hereby made for Chelsea Appley as a Non-Certified Substitute Teacher for school year 2018-2019 at the rate of \$75/day.</p> | <p>Appoint Non-Certified Substitute Chelsea Appley</p> |
| <p>Yes 5; No 0 – Motion Carried</p> | |
| <p>Jacobs moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the appointment of Tracy Chirico as a Non-Certified Substitute Teacher and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the</p> | <p>Appoint Non-Certified Substitute T. Chirico</p> |

State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is resolved that the conditional appointment is hereby made for Tracy Chirico as a Non-Certified Substitute Teacher for school year 2018-2019 at the rate of \$75/day.

Yes 5; No 0 – Motion Carried

Geer moved, with a second by Homer, as recommended by Superintendent Dougherty to adopt the following:

BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the appointment of Maureen Hunt as a Non-Certified Substitute Teacher and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is resolved that the conditional appointment is hereby made for Maureen Hunt as a Non-Certified Substitute Teacher for school year 2018-2019 at the rate of \$75/day.

Yes 5; No 0 – Motion Carried

Homer moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following:

BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the appointment of Corbin Henry as a Non-Certified Substitute Teacher and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is resolved that the conditional appointment is hereby made for Corbin Henry as a Non-Certified Substitute Teacher for school year 2018-2019 at the rate of \$75/day.

Yes 5; No 0 – Motion Carried

Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:

BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the appointment of Chelsea Appley as follows:
The Superintendent, having advised the Board that a conditional appointment is necessary in relation to the appointment of Substitute Aide/Monitor and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is resolved that the

Appoint Non-Certified Substitute
M.Hunt

Appoint Non-Certified Substitute
C. Henry

Appoint Substitute
Aide/Monitor
Chelsea Appley

conditional appointment is hereby made for Chelsea Appley as a Substitute Aide/Monitor for the 2018-2019 school year effective November 14, 2018 at the rate of \$10.40/hour.

Yes 5; No 0 – Motion Carried

Geer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:

BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the appointment of Tracy Chirico as follows:

The Superintendent, having advised the Board that a conditional appointment is necessary in relation to the appointment of Substitute Aide/Monitor and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is resolved that the conditional appointment is hereby made for Tracy Chirico as a Substitute Aide/Monitor for the 2018-2019 school year effective November 14, 2018 at the rate of \$10.40/hour.

Yes 5; No 0 – Motion Carried

Jacobs moved, with a second by Homer, as recommended by Superintendent Dougherty to adopt the following:

BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the appointment of Maureen Hunt as follows:

The Superintendent, having advised the Board that a conditional appointment is necessary in relation to the appointment of Substitute Aide/Monitor and the prospective employee having filed a statement regarding criminal convictions and the Superintendent having forwarded to the State Education Department an application for conditional appointment and the fingerprints of the prospective employee, and on recommendation of the Superintendent, it is resolved that the conditional appointment is hereby made for Maureen Hunt as a Substitute Aide/Monitor for the 2018-2019 school year effective November 14, 2018 at the rate of \$10.40/hour.

Yes 5; No 0 – Motion Carried

Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:

BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby accept with regret the resignation of Courtney Wheeler effective November 19, 2018.

Yes 5; No 0 – Motion Carried



Appoint Substitute
Aide/Monitor
T.Chirico

Appoint Substitute
Aide/Monitor
M.Hunt

Accept with regret
the resignation of
Courtney Wheeler

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| <p>Homer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School District, does hereby approve the Corrective Action Plan from the 2017-2018 External Audit Year.</p> <p>Yes 5; No 0 – Motion Carried</p> | <p>Accept Corrective Action Plan 2017-2018 External Audit Year</p> |
| <p>Jacobs moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the Multi Year Strategic Planning Process for 2015-2016 through 2019-2020.</p> <p>Yes 5; No 0 – Motion Carried</p> | <p>Approve Multi Year Strategic Planning Process for 2015-2016 through 2019-2020</p> |
| <p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the 2017-2018 Strategic Plan for Reserves.</p> <p>Yes 5; No 0 – Motion Carried</p> | <p>Approve the 2017-2018 Strategic Plan for Reserves</p> |
| <p>Homer moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the contract with McKibben Demographic Research, LLC for a multi-year demographic study. The cost of the project will cost \$1,500 which includes all travel and material expenses. If the District requests a presentation, there will be an additional cost of \$950. The cost of the project will be paid from the General Fund.</p> <p>Yes 5; No 0 – Motion Carried</p> | <p>Approve Contract with McKibben Demographic Research, LLC</p> |
| <p>Geer moved, with a second by Smith, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby appoint Levi Wormuth as a volunteer Wrestling Coach for the 2018-2019 season.</p> <p>Yes 5; No 0 – Motion Carried</p> | <p>Approve Volunteer Wrestling Coach L. Wormuth</p> |
| <p>Smith moved, with a second by Jacobs, as recommended by Superintendent Dougherty to adopt the following:</p> | <p>Approve Literacy Night MS/HS 2018-2019 SY</p> |

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| <p>BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the Literacy Night Program in the Middle/High School for the 2018-2019 school year at no salary cost to the District. Basic Supplies will be paid through Title I Funds.</p> <p>Yes 5; No 0 – Motion Carried</p> <p>Jacobs moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the Literacy Night Program in the Elementary School for the 2018-2019 school year at no salary cost to the District. Basic Supplies will be paid through Title I Funds.</p> <p>Yes 5; No 0 – Motion Carried</p> <p>Jacobs moved, with a second by Geer, as recommended by Superintendent Dougherty to adopt the following: BE IT RESOLVED, the Board of Education, Hancock Central School district, does hereby approve the settlement agreement negotiated with Julie B. Cornwell in the amount of \$17,500 to be paid from the General Fund.</p> <p>Dir. Pupil/Personnel Bergman reported:</p> <ol style="list-style-type: none"> 1) Conducted SST Meeting in Elementary 2) Attended Special Education Law Symposium 3) Annual Halloween Parade 4) Morning Program-HFD for Halloween Safety & K. Nyberg for Veteran’s Day 5) Vitamin L assembly grades K-6 on Nov. 6 6) Honored local Veteran’s for Veteran’s Day 7) Participated in 2nd of 3 Fiscal Navigation Workshops 8) Attended Community Thanksgiving Dinner and Honor Society Dinner/Induction 9) Report Cards distributed on Nov. 9 <p>Superintendent Dougherty reported:</p> <ol style="list-style-type: none"> 1) Administrator BOE Reports 2) 2017-2018 Plan for Reserves 3) External Audit Corrective Action Plan 4) Multi-Year Strategic Financial Plan 5) Demographic Study 6) Conference Notes 7) NYSCOSS Advocacy News 8) APPR Moratorium | <p>Approve Literacy Night Elementary 2018-2019 SY</p> <p>Approve Settlement Agreement with J. Cornwell</p> <p>Dir. Pupil/Personnel Bergman Report</p> <p>Superintendent Dougherty Report</p> |
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| <p>Homer moved, with a second by Smith to go to Executive Session to review Personnel updates with Superintendent Dougherty. President Whitt commenced the Executive Session at 7:37 PM.</p> | <p>Commence Executive Session</p> |
| <p>Yes 5; No 0 – Motion Carried</p> | |
| <p>Smith moved, with a second by Jacobs to terminate Executive Session. President Whitt terminated Executive Session at 7:59 PM and declared the meeting in Open Session.</p> | <p>Terminate Executive Session</p> |
| <p>Yes 5; No 0 – Motion Carried.</p> | |
| <p>Homer moved, with a second by Smith to adjourn the meeting. President Whitt adjourned the meeting at 8:05 PM.</p> | <p>Adjournment</p> |
| <p>APPROVED:</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>President, Board of Education</p> </div> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>Clerk, Board of Education</p> </div> </div> | |