

STUDENT ABSENCES AND EXCUSES EXHIBIT

(Date)

Dear Parent or Guardian,

It is necessary for the school authorities to have on file, definite information concerning causes of absences. Written excuses shall be signed by the parent or guardian.

Please write below in the space provided the cause of the absences noted. Being late (tardiness) is a particular kind of absence. If an excuse is not received in a reasonable length of time, then the absence or tardiness is recorded as illegal.

NAME OF STUDENT _____ GRADE _____

DATE OF ABSENCE(S) _____

DATE OF TARDINESS _____

CAUSES OF ABSENCE OR TARDINESS _____

Signature _____

EDUCATION LAW, ARTICLE 65 STATES THAT IT IS THE RESPONSIBILITY OF THE PARENT OR GUARDIAN TO SEE THAT MINORS (ages 6-16) ATTEND SCHOOL REGULARLY FOR THE ENTIRE TIME THE SCHOOL IS IN SESSION.