

**ASSIGNMENT OF STUDENTS TO CLASSES
REGULATION**

The assignment of students to classes who are transferring to the district's schools from private schools or other school systems will be conducted as follows:

1. Proper placement of transfer students will be conducted by the appointed guidance personnel or building administrator.
2. Examinations for proper placement of a student in a grade or course of study suited to his/her talents and his/her needs shall be given and scored by the guidance personnel.
3. These tests shall be given to all students whether they are entering from a public, private, or parochial school.
4. Results of these tests shall be available to teachers and administrators at all times.

In any case of admittance, promotion, demotion and placement, final disposition of the case will rest with the Superintendent of Schools.

Cross-ref: 4326-R, Limited English Proficiency Instruction Regulation